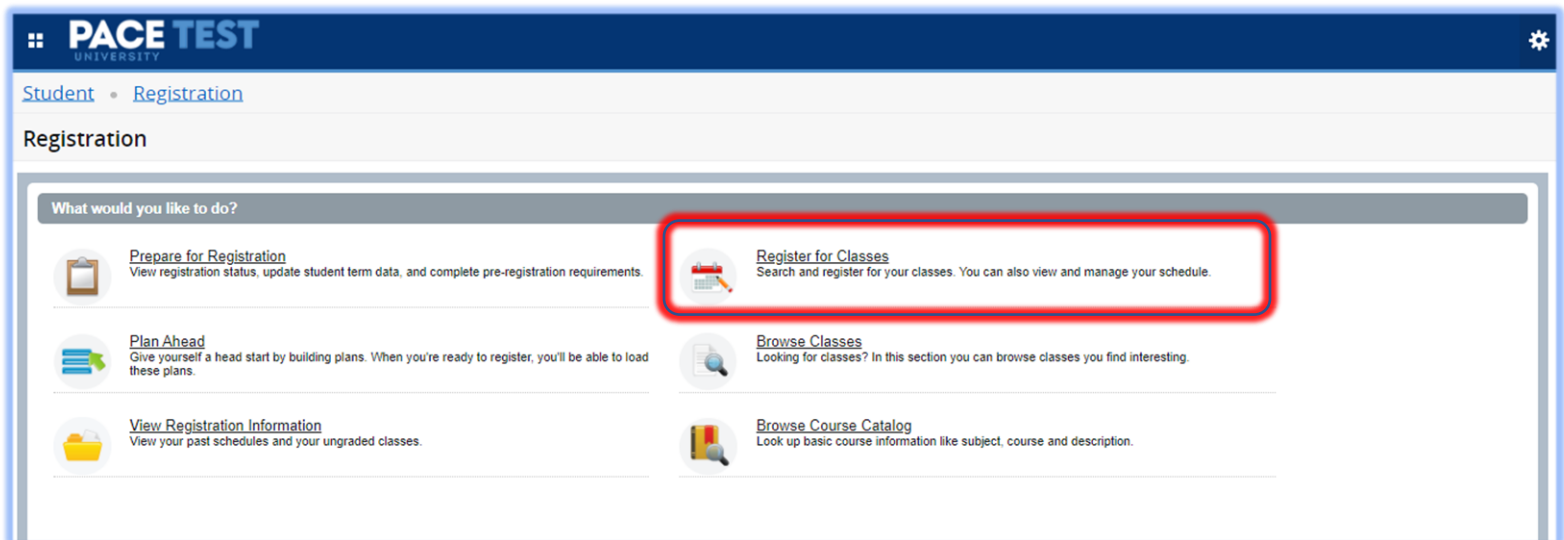


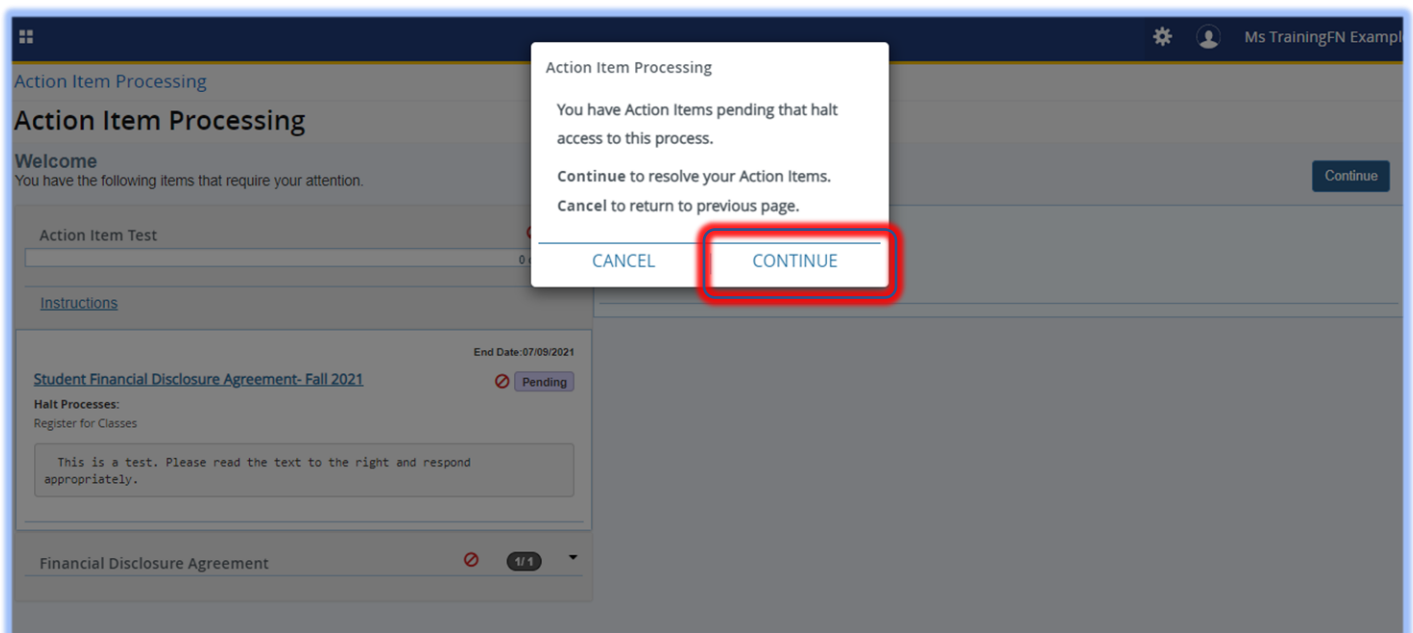
## Acknowledging the Student Financial Disclosure Agreement

The “**Student Financial Disclosure Agreement**” is an agreement that all students must review and acknowledge prior to the semester they are registering for. Upon clicking on the Student Registration link in Student Registration Self-Service, a dialogue box will popup informing the student there is an “**Action Item**” to review. To complete this process please follow the below steps:

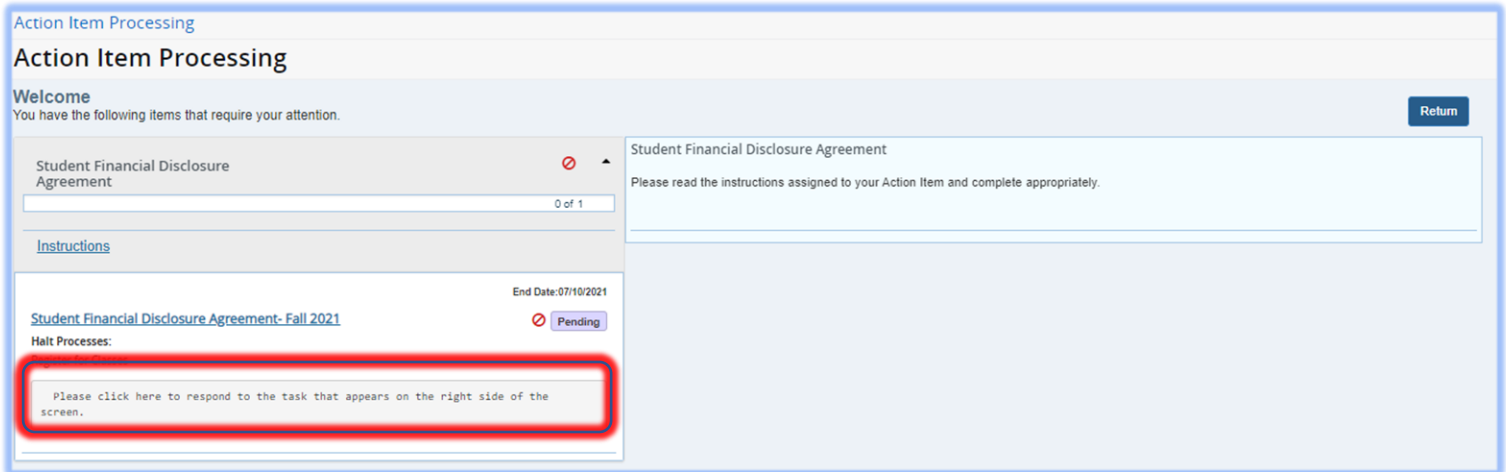
1. Click on **Register for Classes**:



2. The following dialogue box will appear informing the student there is a pending Action Item to complete. Click **Continue** to go to the Action Item:



3. Follow the instructions and **click the gray box on the left-hand side** of the screen to open the Action Item:



Action Item Processing

### Action Item Processing

Welcome  
You have the following items that require your attention.

Student Financial Disclosure Agreement

0 of 1

[Instructions](#)

End Date: 07/10/2021

[Student Financial Disclosure Agreement- Fall 2021](#) Pending

Halt Processes:

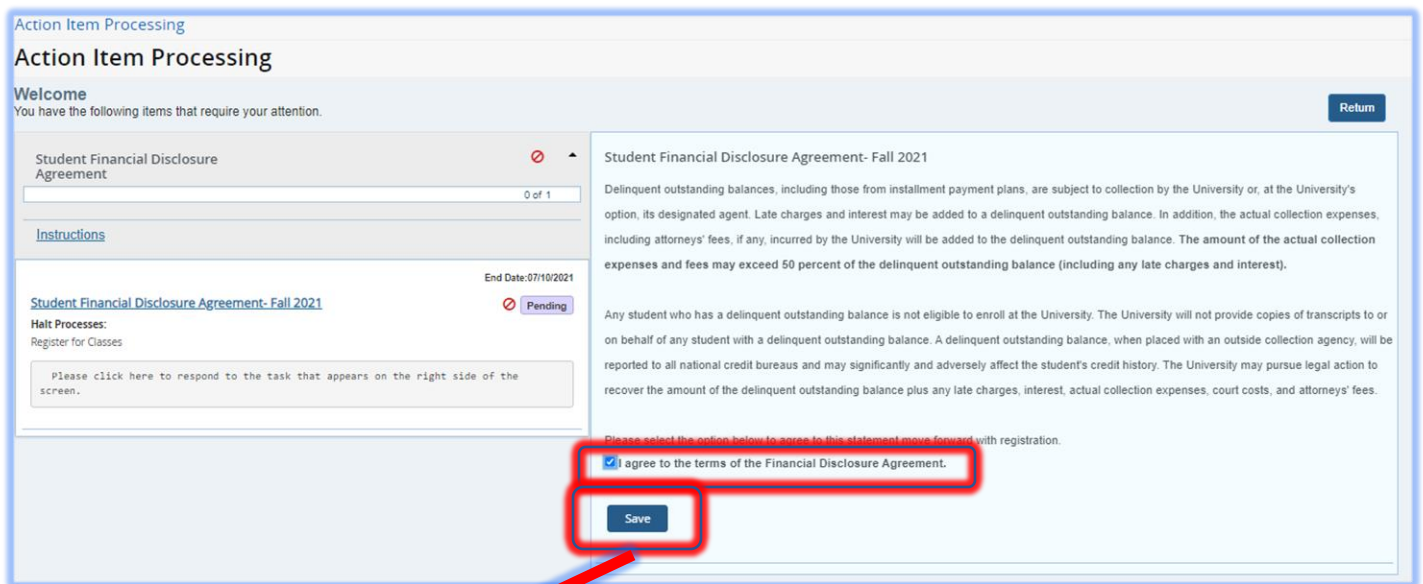
Please click here to respond to the task that appears on the right side of the screen.

Student Financial Disclosure Agreement

Please read the instructions assigned to your Action Item and complete appropriately.

[Return](#)

4. The **Student Financial Disclosure Agreement** will appear on the right-hand side. Click on the **“I agree to the terms of the Financial Disclosure Agreement”** checkbox to move forward. Then click **Save**:



Action Item Processing

### Action Item Processing

Welcome  
You have the following items that require your attention.

Student Financial Disclosure Agreement

0 of 1

[Instructions](#)

End Date: 07/10/2021

[Student Financial Disclosure Agreement- Fall 2021](#) Pending

Halt Processes:  
Register for Classes

Please click here to respond to the task that appears on the right side of the screen.

Student Financial Disclosure Agreement- Fall 2021

Delinquent outstanding balances, including those from installment payment plans, are subject to collection by the University or, at the University's option, its designated agent. Late charges and interest may be added to a delinquent outstanding balance. In addition, the actual collection expenses, including attorneys' fees, if any, incurred by the University will be added to the delinquent outstanding balance. The amount of the actual collection expenses and fees may exceed 50 percent of the delinquent outstanding balance (including any late charges and interest).

Any student who has a delinquent outstanding balance is not eligible to enroll at the University. The University will not provide copies of transcripts to or on behalf of any student with a delinquent outstanding balance. A delinquent outstanding balance, when placed with an outside collection agency, will be reported to all national credit bureaus and may significantly and adversely affect the student's credit history. The University may pursue legal action to recover the amount of the delinquent outstanding balance plus any late charges, interest, actual collection expenses, court costs, and attorneys' fees.

Please select the option below to agree to this statement move forward with registration.

I agree to the terms of the Financial Disclosure Agreement.

[Save](#)

[Return](#)

Please select the option below to agree to this statement move forward with registration.

I agree to the terms of the Financial Disclosure Agreement.

[Save](#)

5. Once saved, the left-hand side will show the Action Item has been completed. The student can now return to the Student Registration site to begin the registration process:

The screenshot displays the 'Action Item Processing' interface. At the top, it says 'Action Item Processing' and 'Welcome'. Below the welcome message, it states 'You have the following items that require your attention.' A 'Return' button is visible in the top right corner. The main content area is divided into two columns. The left column, highlighted with a red border, shows a task titled 'Student Financial Disclosure Agreement' with a status of 'Completed' and an end date of '07/10/2021'. Below the task title, there is a section for 'Instructions' and a 'Current Response' field containing the text 'I agree to the terms of the Financial Disclosure Agreement.' A 'Save' button is located at the bottom of this section. The right column shows the details of the 'Student Financial Disclosure Agreement- Fall 2021', including a paragraph of text and a checkbox labeled 'I agree to the terms of the Financial Disclosure Agreement.' which is checked. A 'Save' button is also present at the bottom of this section.